

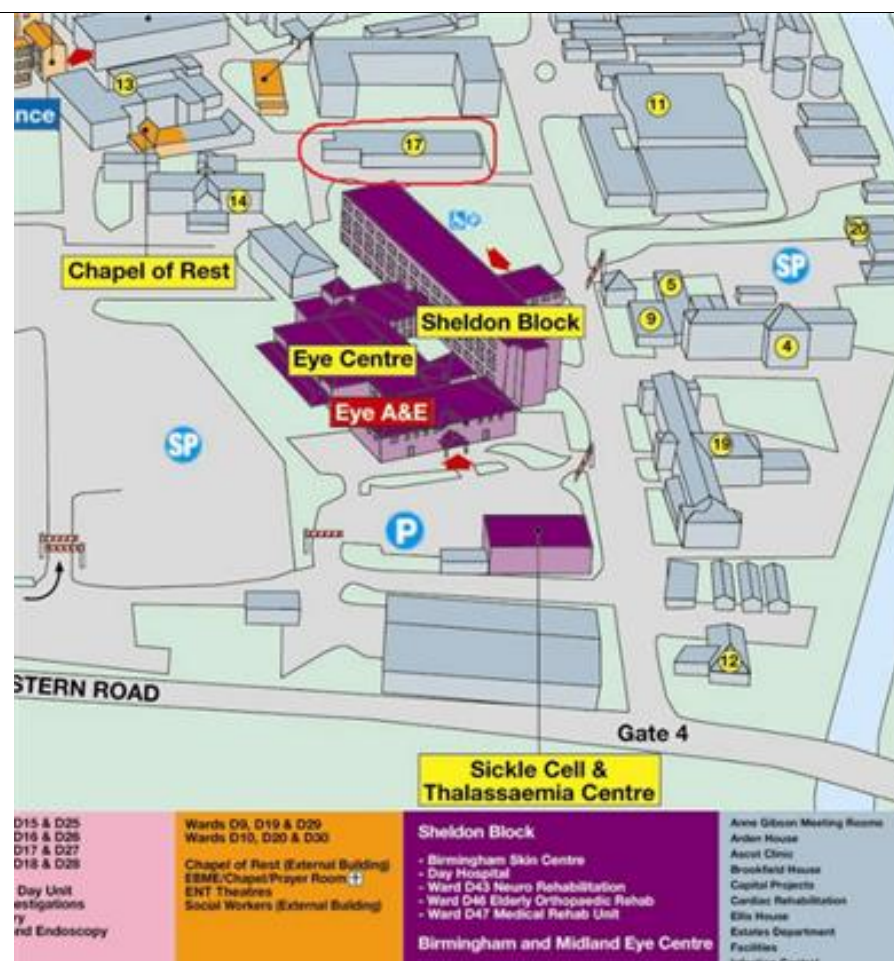
## PLEASE NOTE – These instructions are for drop off samples only



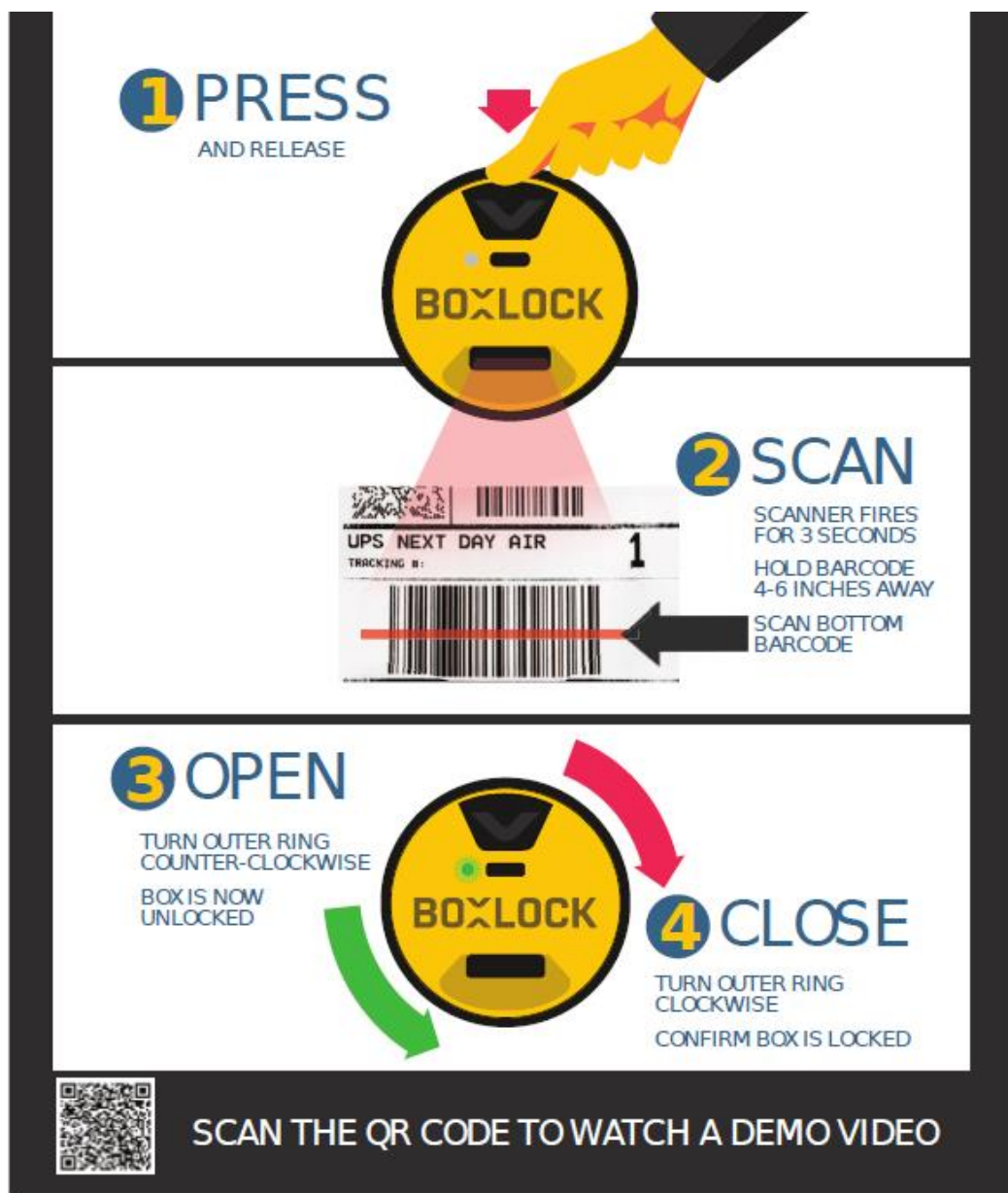
**Image 1:** Automated Sample drop box situated at Toxicology Laboratory, City Hospital.



**Image 2:** Automated sample drop box situated on the wall on the left-hand side of the entrance:



- Upon arrival at the hospital, proceed to the Toxicology building.  
Building 17 - circled in red.
- Drivers can park directly outside the Toxicology Laboratory for sample drop off only.
- Upon arrival drivers can proceed to box and scan the QR code on the label following the instructions below.



**When the QR code is scanned the green light on the lock illuminates, please wait for the light to go out before rotating the lock to open the box.**

When the box is locked by turning the outer ring clockwise an alert will be automatically sent to Toxicology staff informing them of the sample arrival and they can then attend to perform the required analysis.

**For any difficulties in accessing the box, the driver should call the Duty Biochemist for support via Sandwell and West Birmingham NHS Trust switchboard on 0121 553 1831.**